

July 20, 2020
The Board of Brown County Commissioners met in regular session with the following members present: Chairman Dwight A. Kruse, Keith Olsen, and Richard L. Lehmkuhl. Also present was Brown County Clerk, Melissa Gormley. County Attorney, Kevin Hill was present for a portion of the meeting. Dwight Kruse opened the meeting at 8:10 a.m. The Pledge of Allegiance was recited by all. Richard Lehmkuhl led the meeting with a prayer.

ROAD AND BRIDGE

Julie Liberty, Road and Bridge Secretary, followed up with the commission on projects she has been working on.

PAYROLL

The July 15, 2020, payroll was approved as follows:

General	\$77,349.31
Road & Bridge	20,030.12
Election	1,831.49
Technology	520.06
Appraiser	6,063.70
Noxious Weed	2,468.00
Diversion	6,267.29
ACC	10,828.19
JJA Core	10,237.58
Reinvestment Grant	3,263.69
Services for Elderly	2,478.00
Solid Waste	4,459.00
Special MVT	7,910.80
Employee Ben FICA	9,372.94
Employee Ben KPERS	11,325.33
State Unemploy/Work Comp	-268.82
Insurance	-12,442.98
TOTAL	\$161,693.70

MINUTES

Motion by Keith Olsen to approve the July 13, 2020, minutes. Seconded by Richard Lehmkuhl. Motion carried.

TONNAGE REPORT

The commission reviewed and signed the tonnage report for the Landfill.

HISTORICAL SOCIETY

Motion by Keith Olsen to sign a letter of support to grant tax exemption for BCHS. Seconded by Richard Lehmkuhl. Motion carried.

EXECUTIVE SESSION

Commissioner Olsen, requested a 5 minute executive session with the three commissioners to discuss personnel matters of non-elected personnel. Motion by Keith Olsen for a 5 minute executive session on non-elected personnel with the three Commissioners, present to discuss personnel matters of non-elected personnel with executive session necessary to protect privacy interests. Seconded by Richard Lehmkuhl. Closed 8:34 a.m. Opened 8:39 a.m. No binding action was taken.

JANITOR

Dave Schuetz, Head Custodian, was present to discuss disinfecting the courthouse. Commissioner Olsen stated disinfecting of the handrails could be done every two hours rather than after every person comes in. This would allow more time to disinfect other surfaces in the courthouse.

HEALTH NURSE

The commission spoke with Health Nurse, Mary Oswald, about continuing to conduct health screens. Motion by Keith Olsen to continue to employee Oswald for another month to conduct screenings to help the district court. Seconded by Richard Lehmkuhl. Motion carried.

HFED

Mikaela Moore, HFED Director, discussed the microloan fund. The balance of the fund is \$77,148.46. The commission signed the program income report. Moore discussed other projects HFED has been working on.

TAX SALE

Sealed bids were open for two properties on the tax sale.
One Bid was presented for 1014 Utah, Hiawatha, KS. Brian and Miranda Larabee presented a bid for \$1531.72 plus back taxes in the amount of \$830.28 and a \$38.00 filing fee for a total of \$2400.00.
Motion by Richard Lehmkuhl to accept the bid of \$1,531.72 plus back taxes and filing fees for a total of \$2400.00 from Brian and Miranda Larabee after approval from County Attorney, Kevin Hill. Seconded by Keith Olsen. Motion carried.
Two bids were presented for 307 State Street, Robinson, KS. Phillip R. Folsom with a bid of \$861.71 plus back taxes of \$1,138.29 for a total of \$2,000.00. Kelly Griswold with a bid of \$800.00 plus delinquent taxes and a \$38.00 filing fee.
Motion by Keith Olsen to accept the bid of \$861.71 plus taxes for a total of \$2000 from Phillip R. Folsom after approval from County Attorney Kevin Hill. Seconded by Richard Lehmkuhl. Motion carried.

SPARK

Brown County Emergency Manager, Don Pounds, met with the commission via zoom. Pounds reviewed the funding for SPARK.
Motion by Keith Olsen to recommend \$9,975.39 for reimbursement from Brown County SPARK for the purchase of unbudgeted expenses incurred by Brown County Government as a result of COVID-19 pandemic. Seconded by Richard Lehmkuhl. Motion carried.

Motion by Keith Olsen to recommend reimbursement from Brown County SPARK for the purchase of a thermal scanner in the amount of \$170,300.00 for USD #430 as a result of COVID-19 pandemic. Seconded by Richard Lehmkuhl. Motion carried.

Motion by Keith Olsen to recommend reimbursement from Brown County SPARK fund for the purchase of a thermal scanner in the amount of \$144,600.00 for USD #415 as a result of COVID-19 pandemic. Seconded by Richard Lehmkuhl. Motion carried.

MATALONE INSURANCE

John Matalone, President Matalone Insurance, met with the commission via phone to discuss health insurance for 2021. Matalone discussed the claims loss ratio report. Matalone doesn’t think there will be much of an increase in the 2021 premiums. Commissioner Kruse questioned having different deductible options for employees to pick from. Matalone stated there are not enough dependents on the county plan, and it wouldn’t be a benefit to the county or the employees.

ROAD AND BRIDGE

Sandy Carter, IT Director, and Julie Liberty, Road and Bridge Secretary, presented the STAR Programming for the bookkeeping side in the amount of \$6,000.00. Motion by Keith Olsen to accept the bid of \$6,000.00 for road and bridge bookkeeping program with an annual fee of \$1,000.00. Seconded by Richard Lehmkuhl. Motion carried.

SHERIFF JAIL

The commission discussed moving forward with the replacement of the jail HVAC system. They discussed the Request for Qualifications.

GORDON CPA

Sean Gordon, was available via phone conference to discuss the 2021 budget.

BUDGET

Motion by Keith Olsen to accept the budget and publish for two weeks. Seconded by Richard Lehmkuhl. Motion carried. The budget hearing with be August 10, 2020, at 9:00 a.m.

Motion by Richard Lehmkuhl to adjourn. Seconded by Keith Olsen. Motion carried. Meeting adjourned at 11:26 a.m. The next regular meeting will be held Monday, July 27, 2020.

ATTEST:

APPROVED BY:

MELISSA GORMLEY, COUNTY CLERK

DWIGHT A. KRUSE, CHAIRMAN

KEITH OLSEN, MEMBER

RICHARD L. LEHMKUHL, MEMBER